Application No: 申請編號：_____ For Official Use Only (只供校方填寫)

Pok Oi Hospital Chan Poon Pui Ching Memorial Kindergarten Day Nursery

博愛醫院陳潘佩清紀念幼稚園 幼兒中心

Application Form

2027/2028 入學申請表格

(please read the "Enrolment Notes" before you complete this form 填寫表格前請參閱"申請指南")

Applied Class 申請班級 ☐ N(2-3)幼小班 ☐ K1(3-4)幼兒班 ☐ K2(4-5)低班 ☐ K3(5-6)高班

Admission Class 擬入讀月份：_____ Y 年 M 月

Admission Age 入讀年齡：_____

Part I. Applicant's Particulars 申請學生資料

Name 姓名	English			Photo 相片
	中文			
Date of Birth 出生日期		Y 年 M 月 D 日	Place of Birth 出生地點：	
#Birth Certificate No. 出生證明書號碼			Sex 性別：	
			Age 年齡：	
Religion 宗教		○Christian 基督教○Catholic 天主教○Buddhism 佛教○Taoism 道教○Other 其他：_____		
Address 住址		English:		
		中 文：		

If identity document(s) other than Birth Certificate is used, please specify. 如使用出生證明書以外的身份證明文件，請註明。

Part II. Particulars of Family Members 家庭成員資料

	Father 父親	Mother 母親	Guardian Relationship 監護人 (if Applicable) 與申請人關係：_____(如適用)
Name 姓名	English: 中文：	English: 中文：	English: 中文：
Contacts 聯絡方式	Phone/Mobile No. 電話號碼	Phone/Mobile No. 電話號碼	Phone/Mobile No. 電話號碼
	E-mail Address 電郵地址	E-mail Address 電郵地址	E-mail Address 電郵地址
Occupation 職業			
Position 職位			

Sibling(s) 兄弟姊妹

Name 姓名	Relationship 與申請人關係	Age 年齡	Name of School 就讀學校名稱	Admitted to My School? 是否本校學生? Y/N
(1)				Yes 是 / No 不是
(2)				Yes 是 / No 不是
(3)				Yes 是 / No 不是
(4)				Yes 是 / No 不是

Part III. Application Reason 報讀本校原因

Part IV. Additional Information 附加資料 (if application 如適用)

Ways to know my school 認識本校途徑	☐ Website 網頁:_____ ☐ Friends 朋友介紹 :_____ ☐ Leaflets 宣傳單張 ☐ Others 其他:_____
Applied the other school 有否報讀其他學校	No 沒有 / YES 有

Part V Declaration and Signature 聲明及簽署

I declare that the information contained in this form is true and correct.
本人聲明表內之資料真實無訛。
I understand the purposes of which the personal data provided by means of this form will be used, as well as my rights for data access / correction.
本人已明白此表格提供個人資料的用途和有關查閱及改正資料的權利。
I understand if false information is supplied this application will be rendered null and void.
本人明白倘若有虛報資料，申請表將即時作廢。

Signature of Parent / Guardian 家長/監護人簽署: _____
Name of Parent / Guardian 家長/監護人姓名:_____
Date 日 期:_____

Point to Note 注意事項:
Personal data in this form is provided for processing application for kindergarten admission. After completion of the application procedure, all information provided will be disposed of. In accordance with the Personal Data (Privacy) Ordinance, applicants have the right to access, correct and update their own personal data. Please approach the kindergarten for any enquiries.
此表格所提供的個人資料會用作處理幼稚園入學申請之用。申請程序完成後，所有提供資料將被銷毀。根據個人資料（私隱）條例規定，申請人有權要求查閱、更正及更新其個人資料。如有查詢，請與幼稚園聯絡。

校方專用

收表日期 : _____
是否收取報名費 : 否 / 是 (現金 / 支票 (號碼:))
負責職員簽署 : _____

博愛 博愛醫院 Pok Oi Hospital

Pok Oi Hospital Chan Poon Pui Ching Memorial Kindergarten Day Nursery

Pok Oi Hospital Kindergarten Education Service POH 博愛醫院幼稚園教育處

Application for Kindergarten/Nursery Classes in 2027/28

Notes to Applicants

1. Collection of Application Form
   - ✧ Obtain from school in person
   - ✧ Request by post
   - ✧ Download from school website

2. Period of distribution

✧ **Collecting at the school in person or by request via post**

- ✓ Date: **2/9/2026(Wednesday) to 30/9/2026(Wednesday)**
- ✓ Time : 9:00a.m. to 5:00p.m. (Monday to Friday)
  9:00a.m. to 12:00 p.m. (Saturday)
  (Late application will not be accepted.)

✧ **Downloading Application Form from the school website**

- ✓ Date : **2/9/2026(Wednesday) to 18/10/2026(Sunday)**
  (Downloads will not be available after the deadline.)
  School website: (https://kindergarten.pokoi.org.hk/CPPC/)

3. Submission of Application Form

1. **In person**
   - ✧ Submit the application form together with the Application Form and documents required to the school office
   - ✧ Date : **2/10/2026(Friday)to 23/10/2026(Friday)**
   - ✧ Time : 9:00a.m. to 5:00p.m. (Monday to Friday)
     9:00a.m. to 12:00 p.m. (Saturday)
     (Late application will not be accepted.)

2. **By Post**
   - ✧ Submit the application form together with the documents required via post to the following address:
     Pok Oi Hospital Chan Poon Pui Ching Memorial Kindergarten
     G/F., 9-14, Hor Ping House, Long Ping Estate, Yuen Long
   - ✧ Date: 1/10/2026(Wednesday) to 30/10/2026(Friday)
   - ✧ For applications submitted by post, the postmark date will be taken as the

4. Other Documents Required

- A copy of the Parents' Identity Card
- Completed Application form
- For applicants who was born in Hong Kong: a copy of his/her Hong Kong Birth Certificate
- For applicants who was not born in Hong Kong: a copy of the his/her birth certificate, passport and documents showing his/her right of abode in Hong Kong

5. Application Fee

- An application fee of HK$40 should be paid to our Admission Office by cash or crossed cheque made payable to **Pok Oi Hospital Chan Poon Pui Ching Memorial Kindergarten.** Please write the name of applicant at the back of the cheque
- The fee is non-refundable.

6. Self-addressed envelopes

- 4 self-addressed stamped envelopes with adequate postage should be attached with the application form and other documents
- The envelopes are used for notifying applicants the interview arrangements and the application result. Please put the name of the applicant on the front of the envelopes and ensure the address is clear and accurate.

7. Additional Points to Note

- Personal information provided is for processing application only and will be treated confidentially. They will be destroyed upon completion of application.
- Documents submitted will not be returned regardless of the application result.
- For withdrawal of application, the application form and other documents submitted will be destroyed as soon as practicable.
- **Underpaid mail items are subject to surcharge by Hongkong Post. School reserve the right to collect the surcharge paid to Hongkong Post (if any) back from the parents and process the late submission due to postal delay.**
- The school assumes no responsibility or obligation for any mistakes or losses sent by mail.

- Application for the 2027/28 Registration Certificate for Kindergarten Admission by parents
  i. Under the Kindergarten Education Scheme, each child who can receive education in Hong Kong will only be issued one registration document and all kindergarten joining the Scheme can only admit children holding a valid registration document.
  ii. Parents are required to submit an application for the 2027/28 Registration Certificate for Kindergarten (2027/28 RC) to EDB **from September to November 2026.** The 2027/28 RC will be open for applications in September 2026. EDB will announce and upload the details of **application onto EDB website** (https://www.edb.gov.hk/k1-admissione) **in due course.**

8. Selection Criteria
   - vacancy available at that age group
   - connection with the school (e.g. applicant with sibling(s) currently studying in the school; parent being a graduate of school/ working full time in the school/ being a registered school manager of the kindergarten).
   - interview performance
   - applicant's family needs
   - As the number of school places is limited, please understand that not all applicants meeting the requirements will be guaranteed a place.
9. Interview Arrangements
   - All applicants will be invited for an interview. Details will be sent via mail.
   - K1, K2 or K3 class: interviews will be conducted on 14/11/2026 or 21/11/2026 (Saturday)
   - N class: interviews will be conducted on 6/3/2027 or 13/3/2027(Saturday)
   - Group or individual interviews will be arranged.
   - Parents should accompany their child for interview.
   - Please contact Miss LEE at 2442 0776 if interpretation/ translation service is required.
   -
10. Announcement of Application result

K1, K2, K3 Class	Class N
✧ We will inform parents the application results before 11 December 2026 by post. ✧ Parents are required to submit an application for the 2027/28 RC to EDB from September to November 2025. The 2027/28 RC will be opened for applications in September 2026. EDB will announce and upload the details of application onto EDB website in due course.	✧ We will inform parents the application results before **the end of March 2027** by post.

Registration Arrangements

K1, K2, K3 Class	Class N
✧ **Successful applicants:** Parents should complete the registration procedures from **7 to 9 January 2027**(Centralised Registration Dates) by submitting the "Registration Certificate for KG Admission" / "Kindergarten Admission Pass" ("RC/AP") to the school and pay the registration fee. ✓ If the applicant is offered a place, registration notice will be sent via post. Registration of the child should be completed according to the dates specified in the letter. Parents are reminded submit the RC / AP and the registration fee on the registration day. ✓ If parents cannot submit the RC / AP during registration, the school may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the specified period.	**Successful applicants:** Parents should complete the registration procedures before the end of March 2027 and pay the registration fee. Parents fail to do so will be regarded as withdrawal. The school place will not be kept for the child.
✧ **Applicants on the waiting list:** ✓ The registration fee for 2027/28 K1 place is HK$1,570. If the child studies in the school, the registration fee will be returned in ONE MONTH AFTER ADMISSION. ✧ Should parents decide to change school after registration, please notify the school in writing. The school will return the RC / AP but the registration fee will not be refunded. Upon obtaining the RC / AP, the school will no longer keep the school place for the child.	✧ **Applicants on the waiting list:** ✓ Notification letter will be sent via post if a place is offered. Registration should be completed according to the assigned dates. ✓ The registration fee for 2027/28 N class is HK$1,570. ✓ If the child concerned studies in the school, the registration fee paid will be refunded in ONE MONTH AFTER ADMISSION. ✓ Should parents decide to change school after registration, please notify the school in writing. The registration fee will not be refunded and the school will no longer keep the school place for the child.

Enquiry

✧ Office Hour: 9:00a.m. to 5:00p.m. (Monday to Friday)

9:00a.m. to 12:00 noon(Saturday)

✧ Telephone no : 2442 0776

✧ E-mail address : cppcic@pokoi.org.hk